

# Beenyup Primary School Board Meeting Minutes

Subject: Board Meeting

Location: Beenyup PS Conference Room

Time: 3pm – 4.30pm

Chair: Shaye Mack

Secretary: Mel Lipple

Date: Monday, 9 May 2022

Present: Shaye Mack (SM), Jonathon Burcham (JB), Chelsea Versaico (CV), Donna Covill (DC), Michelle Mader(MM), Monique Pepper (MP), Rebecca Instance (RI), Rob Coales (RC), Ben Luckens (BL)

Apologies: Morwenna Ferrari (MF)



Open:

Time	Item	Documents	Purpose	Led by	Recommendations	Discussion	Actions
	1. Welcome and apologies			Chair		Meeting opened 3:00pm Introduction and welcome to Deputy Principal – Monique Pepper	
	2. Disclosure of interests			Chair		No disclosures of interest	
	3. Minutes of meeting	Meeting minutes from 21/03/2022	Make: (for approval)	Chair	Accept	Accepted: DC Seconded: JB	
	4. Action register		Understand	Chair		N/A	
<b>Administration agenda items</b>							
	5. Correspondence		Understand	Chair		Nil	
<b>Strategic Agenda Items</b>							
	6. Principal's Report	Principal's Report	Understand	Principal		Principal's Report included: <ul style="list-style-type: none"> <li>• Parent Teacher Conferences - 98% engagement from parents</li> <li>• Staffing updates</li> <li>• STEM Room updates</li> <li>• COVID guidelines update</li> <li>• Attendance</li> <li>• Census conformed accurate</li> <li>• NAPLAN commencing Tuesday, 10 May</li> <li>• Director of AVID Australia school visit</li> </ul>	
	7. Financial update – One line budget	One line Budget Statement 2022 Funding Agreement Budget	Understand	Principal		<ul style="list-style-type: none"> <li>• Discussed and reviewed budget and one line budget statement. Budget noted</li> <li>• 2022 Funding Agreement explained by RI. Board Chair signed agreement.</li> <li>• Works included in budget include patio across open area between admin and ECE. Future years will extend undercover walkway between Blocks 3 and 4.</li> </ul>	RI – Voluntary contributions percentage for next meeting

						<ul style="list-style-type: none"> <li>Discussed Science grant \$25 000 and STEM room development.</li> <li>Future focus of increasing reserve accounts as part of the school's effective resource management.</li> </ul>	
8.	School Dress Code	Dress Code Policy	Inform	Principal		<ul style="list-style-type: none"> <li>Updated 2022 uniform photo board and order form – on website</li> <li>Long sleeve polo and dresses now available</li> </ul>	
<b>Information Agenda Items</b>							
9.	2022 On Entry Assessment Results	OEA Discipline Dialogue	Understand	Principal		<ul style="list-style-type: none"> <li>PP – Yr 2 assessed - above state average for Pre-primary</li> <li>Discipline Dialogue included comparison to ICSEA like schools, performance data and year on year progress.</li> </ul>	
10.	Presentation of priority area	Morning Meeting overview	Understand	TH & MM		<ul style="list-style-type: none"> <li>Part of our responsive classroom approach – sets tone for the day ahead, opportunity to build sense of belonging and social skills</li> <li>4 components of Morning Meeting – greeting, sharing, group/inclusion activity, morning message</li> <li>Professional learning for staff outlined</li> <li>TH and MM presentation about Morning Meeting boards and how they positively impact the kids working on team building, inclusion, social skills, hearing their name in a positive manner and how it presents settlement and sets a positive tone for the day. A form of sharing ideas and learning to discuss different opinions in a positive way and attentive listening.</li> </ul>	
11.	Ongoing induction Module 1	Module 1 Module 2	Understand	Chair JB		Roles and responsibilities of Board to be reviewed and discussed. Module 2 - Effective relationships module to be presented by JB. (Postponed to next meeting)	Module 2 to be added to next meeting
12.	Perception forum		Understand	Chair		Discussion included community feedback and Board's work in raising awareness / promoting positive media about school vision.	
<b>General Business</b>							
	Next meeting		Understand	Chair		Monday, 1 August 2022	
	Close			Chair		Meeting Closed 4:55pm	