

Classroom Placement Policy and procedures



Building brighter futures together

At Beenyup Primary, classes are formed to meet the needs of our students within the constraints of the resources provided. Class placements are based on professional judgements about each child's learning and wellbeing.

Process

- The Executive Team establishes classroom structure options for the following year taking into consideration anticipated enrolments, historical data, and the need for flexibility for growth.
- The Principal advises parents, via Connect, that student placements are being considered for the following year.
- Parents are invited to submit written input with respect to class placements. The submissions must be based on educational reasons, addressed to "The Principal" and marked "Confidential".
- Whilst all written submissions received before the due date will be given consideration they will not automatically be accommodated.
- Staff members currently teaching each cohort collaborate regarding class placements for the following year taking into consideration the following:
 - Academic profiles
 - Behaviour profiles
 - Social development needs
 - Previous class placements
 - Special needs such as twins, schools plus resourcing
 - School Psychologist recommendations
 - Written parent submissions regarding a student's educational needs
- Class lists are submitted to the Principal for final ratification.
- Lists to be published and displayed at the beginning of the school year.

Formation of classes in the new school year will remain as published but will be subject to change due to exceptional circumstance eg increase in school population overall or within cohorts prompting a restructure. In such a situation, all relevant parties will be notified prior to any change.

Disputes

Parents / guardians will be instructed to direct all concerns to the principal regarding individual class placement in writing or in person, upon appointment. However, given the process as outlined is adhered to, alterations to class lists will only be considered in extreme cases with mitigating circumstances.