

ICT Acceptable Use Agreement: Beenyup Primary School

I have talked with my teacher and my parent/carer about the on-line rules set out below when I use any digital device to access the internet or a log-on account at school:



Building brighter futures together

- I will only use a device with permission from the teacher.
- I will follow all instructions from teachers when using any electronic device.
- If I see any information on the device that makes me uncomfortable, I will tell my teacher/parent or carer straight away.
- I will only log in with my own account unless instructed by my teacher.
- If I notice an issue or problem, I will tell my teacher.
- I will use material from Internet sites or other sources only if I have permission to do so.
- If I use material in my work that I have found on the Internet, I will say where it comes from.
- I will make sure that any email that I send or any work that I wish to have published is my own, is polite, carefully written and well presented.
- I will use appropriate language in all internet communications.
- I will not reveal personal information including names, addresses, photographs, credit card details or phone numbers of myself or others without checking with my teacher first.
- I will THINK before putting anything online through a public forum or email and understand that once it is out there, you can never get it back.
- I will not damage or disable the computers, computer systems or computer networks of the school, Department of Education or any other organisation or person.
- I will take care when using the computer equipment and will not change the device settings.
- I will only download or upload material to the school network and the Internet with the permission of a teacher.
- I will not illegally copy software or knowingly spread computer viruses.
- I will not use social networking sites or applications (such as Facebook, Twitter, Instagram, iMessage, Facetime, Kik or Skype etc.) at school.
- I will not use any device to be mean, rude or unkind about or to other people.
- I will refuse to join in when I see someone being cyberbullied and instead, show the bullying message to an adult.
- I will not listen to any audio or music on my device without permission from my teacher.
- I will not use a device to communicate with others via email or any other messaging service or system unless directed to do so by my teacher.
- I understand that the school and the Department of Education can monitor my use of online services.

Families to keep this page

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I understand that:

- I will be held responsible for my actions while using online and school network services and for any breaches caused by allowing any other person to use my online services or network account.
- The misuse of these services may result in the withdrawal of access to services and other consequences in accordance with Beenyup Primary School's Behaviour and Good Standing Policies.

I understand that I need to abide by the acceptable usage agreement for school students at Beenyup Primary School.

I understand that if I break any of the rules in the agreement, it may result in disciplinary action, determined by the classroom teacher and/or the principal in accordance with the school's Behaviour Management Policy.

This ICT agreement is in effect for the duration of my child's enrolment at Beenyup Primary School.

Student Name:	Students Signature:
Parent Name:	Parent Signature:
Date:	Student Year Level

This page to be returned to school